

ABOVEGROUND STORAGE TANK (AST) INSPECTION RECORD

Activity: _____ Building: _____ Tank #: _____
 Inspector's Name: _____ Year: _____

INSPECTION TYPE: (Place an "X" in the Appropriate Box Below)
 Daily Regulated AST: Weekly Regulated AST: Monthly Non Regulated AST:

Day of Month	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
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Daily Regulated AST Inspection Requirements

1. A complete walk-through of the facility property in the area of the aboveground storage tank (AST) to ensure that no hazardous conditions exist.
2. An inspection of the ground surface for signs of leakage, spillage, or stained or discolored soils.
3. Check the berm or dike area for excessive accumulation of water and to ensure the dike or berm manual drain valves are secured.
4. Perform a visual inspection of the exterior tank shell to look for signs of leakage or damage.

Weekly Regulated AST Inspection Requirements

1. Containment dike or berm in satisfactory condition.
2. Containment area free of excess standing water or oil.
3. Gate valves used for emptying containment areas secured.
4. Containment area/base of tank free of high grass, weeds, and debris
5. Tank shell surface visually inspected for areas of rust and other deterioration.
6. Ground surface around tanks and containment structures and transfer areas checked for signs of leakage.
7. Leak detection equipment in satisfactory condition.
8. Separator or drainage tank in satisfactory condition.
9. Tank water bottom draw offs not in use are secured.
10. Tank fill valves not in use are secured.
11. Valves inspected for signs of leakage or deterioration.
12. Inlet and outlet piping and flanges inspected for leakage.
13. All tank gauges have been inspected and are operational.

Monthly Non-Regulated AST Inspection Requirements

1. Tank or Container surface visually inspected for areas of rust, cracks or signs of deterioration.
2. Containment area, dike or berm free of excess standing water or oil and in satisfactory condition.
3. Is area around tank free of unexplained dead or withered vegetation in area?
4. Is the ground surface free of signs of leakage, spillage or stained or discolored soil?
 5. Is fill gauge functioning properly?
 6. Is fill cap properly secure?
 7. Is vent pipe clear?
8. Is the tank properly labeled and labels legible? (contents, warning, emergency notification labels)
9. Is all piping secure and free of damage and/or wear?